

DD/S REQUEST
FILE Personal 3

Director of Security

4 E 60 Headquarters

Howard:

I suggest you will want to add your personal endorsement to the attached commendation and have a copy placed in the file of each deserving person.

JRB.
RLB

DSPA-DD/S:FHM/jf (9 Feb 66) 6 FEB 1966

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DD/S 66-0723

16 FEB 1966

MEMORANDUM FOR: Director of Security

**SUBJECT : Commendation for Outstanding Service During the
Weather Emergency, 30-31 January 1966**

1. During the recent weather emergency a number of our Support Directorate employees were present for duty during the most critical period, worked long hours without relief and because of personnel absences in many areas willingly engaged themselves in essential duties quite unrelated to their normal functions and responsibilities. The Director has expressed his sincere gratitude and his pride in this outstanding contribution of exceptional effort which went well beyond the normal call to duty.

2. I wish to add to the Director's tribute my own sincere commendation to those who helped us through this period of emergency. While this was a team effort, it was made possible only by the selfless personal efforts of a relatively small number of dedicated individuals. The names of a number of these employees have been brought to my attention as having performed in an exemplary manner without regard for personal comfort or convenience. Rather than identify them by name and risk overlooking others equally deserving, I request that you personally ensure that each individual member of your Office who participated in this fine effort have placed in his Personnel File this commendation for an outstanding performance.

SIGNED R. L. Bannerman

**R. L. Bannerman
Deputy Director
for Support**

DSPA-DD/S:FHM/jf (9 Feb 66)

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11 February 1966

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MEMORANDUM FOR

[redacted] [redacted]

, Mr. Warfield, Mr. Bannerman,

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1. Attached are a number of commendations I have prepared for Mr. Bannerman's signature. These include memoranda to Office of Communications, Office of Logistics, Office of Security, [redacted] and individual personalized notes to [redacted] and two telephone operators.

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2. [redacted] has agreed to write a letter to GSA expressing the Agency's appreciation for the fine performance of the Guard Force and singling out by name those 3 or 4 who did an unusually outstanding job.

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FHM
FHM
JWP

*Recommend that we ask Director of Logistics
to prepare and sign letters of commendation
to Building Manager and his Asst.
JWP*

SECRET

